



# SPECIAL MEETING OF THE BOARD OF DIRECTORS OF VALLEY-WIDE RECREATION AND PARK DISTRICT

**June 7, 2016**

## **MINUTES**

### **1. CALL TO ORDER**

- 1.1. The meeting of the Board of Directors of Valley-Wide Recreation and Park District was called to order at 12:00 p.m. June 7, 2016 at the District Office, 901 W. Esplanade Avenue, San Jacinto California by Vice President Gorman.

### **2. PLEDGE OF ALLEGIANCE**

- 2.1. The Pledge of Allegiance was led by President Duarte.

### **3. INVOCATION**

- 3.1. The Invocation was led by Mr. Bragg.

### **4. ROLL CALL**

**PRESENT:** Frank Gorman, John Bragg, Steve Simpson, Larry Minor.

**ABSENT:** Duarte.

**STAFF:** Dean Wetter, Gustavo Bermeo, Sarah Carlson, Kirk Summers, Connie Jammerino.

**OTHERS PRESENT:** None.

### **5. AGENDA APPROVAL**

- 5.1. **On a motion by Mr. Minor, second by Mr. Simpson** the Board approved the agenda.

**Motion carries by the following roll call vote:**

Ayes: Gorman, Bragg, Simpson, Minor.

Noes: None

Absent: Duarte

Abstain: None

**6. PROCLAMATION**

- None

**7. RECOGNITION**

- None

**8. PUBLIC COMMENTS – NON AGENDA ITEMS**

- 8.1. No public comment.

**9. BOARD COMMENTS**

- 9.1. Mr. Bragg commented about safety training and requested staff to organize safety drills for staff.

**10. NEW BUSINESS**

**10.1. Newport Turf Removal Project**

The Board requested a report back on water bills.

**On a motion by Mr. Simpson, second by Mr. Bragg** the approved:

- award of bid entitled Newport Road Turf Removal Project to Adame Landscape Inc
- Authorize the award of Notice Inviting Bids for Newport Road Turf Removal Project to Adame Landscape Inc. in the amount of \$319,987.50 as the lowest responsive and responsible bidder meeting the requirements, and waive any minor irregularities in the bid.
- Authorize the General Manager to execute the contract with Adame Landscape, Inc. in the amount of \$319,987.50 and all related documents necessary for completion of the project, and authorize the General Manager to approve necessary change orders up to \$25,000.
- Appropriate \$319,987.50 from the Park Development Fund for the Construction of the Newport Road Turf Removal Project.
- Authorize General Manager to execute any and all agreements and documents pertaining to the Newport Road Turf Removal Project including documents necessary for So Cal Water \$mart Rebate Estimated at \$48,838.

**Motion carries by the following roll call vote:**

Ayes: Bragg, Simpson, Minor.

Noes: Gorman

Absent: Duarte

Abstain: None

Mr. Duarte arrived at 12:15 p.m.

**10.2. Various Park Improvements Project – Valley-Wide Park, Valle Vista Park, Sallee Park and Mistletoe Park**

The Board requested more presentations regarding park information.

**On a motion by Mr. Simpson, second by Mr. Minor** the Board approved:

- Award of bid entitled Various Park Improvements at Valley-Wide Park, Valle Vista Park, Salle Park and Mistletoe Park to IVL Contractor Inc.
- Authorize the award of Notice Inviting Bids for Various Park Improvements at Valley-Wide Park, Valle Vista Park, Salle Park and Mistletoe Park to IVL Contractor Inc. in the amount of \$312,600 as the lowest responsive and responsible bidder meeting the requirements, and waive any minor irregularities in the bid.
- Authorize the General Manager to execute the contract with IVL Contractors, Inc. in the amount of \$312,600 and all related documents necessary for completion of the project, and authorize the General Manager to approve necessary change orders up to \$25,000.
- Appropriate \$312,600 from the Park Development Fund for the Construction of the Various Park Improvements at Valley-Wide Park, Valle Vista Park, Salle Park and Mistletoe Park to IVL Contractor Inc. and authorize General Manager to execute all documents for the Project Financing and reimbursement documents from EDA.

**Motion carries by the following roll call vote:**

Ayes: Duarte, Bragg, Simpson.

Noes: Gorman, Minor

Absent: None

Abstain: None

**10.3. Coast Recreation - Playground Equipment and Shade structure**

Mr. Simpson excused himself from the meeting at 12:58 p.m.

- **On a motion by Mr. Bragg, second by Mr. Gorman** the Board authorized for General Manager to purchase playground equipment and shade structures for the Park Improvement Project from Coast Recreation in the amount of \$144,000.

**Motion carries by the following roll call vote:**

Ayes: Duarte, Gorman, Bragg, Minor.

Noes: None

Absent: Simpson

Abstain: None

## **11. EXECUTIVE SESSION**

The Board entered into executive session at 1:02 p.m. regarding the following:

- 11.1.** Government Code Section 54957 – Personnel – General Manager Performance review.

The Board closed executive session and reopened the meeting at 1:46 p.m. with nothing to report.

## **12. ADJOURNMENT**

The Board requested a Park Development Ad Hoc committee be put on the Agenda for a future meeting.

- 12.1.** **On a motion by Mr. Minor, second by Mr. Gorman** the Board adjourned the meeting at 1:47 p.m.

**Motion carries by the following roll call vote:**

Ayes: Duarte, Gorman, Bragg, Minor.

Noes: None

Absent: Simpson

Abstain: None