



REGULAR MEETING OF THE BOARD OF DIRECTORS OF VALLEY-WIDE RECREATION AND PARK DISTRICT

September 19, 2016

MINUTES

1. CALL TO ORDER

1.01. The meeting of the Board of Directors of Valley-Wide Recreation and Park District was called to order at 5:00 p.m. September 19, 2016 at the District Office, 901 W. Esplanade Avenue, San Jacinto California by Secretary Bragg.

2. PLEDGE OF ALLEGIANCE

2.02. The Pledge of Allegiance was led by Secretary Bragg.

3. INVOCATION

3.03. The Invocation was led by Mr. Bragg.

4. ROLL CALL

PRESENT: John Bragg, Steve Simpson, Larry Minor.

ABSENT: Matt Duarte, Frank Gorman.

STAFF: Dean Wetter, Sarah Carlson, Vince Valdez, Gustavo Bermeo.

OTHERS PRESENT: Nigel Paxton, Michael Perry, Kevin Franko, Mike Sekera, Howard Tounget, Suzy Bozeman, Larry Bozeman.

5. AGENDA APPROVAL

5.01. Move items 13.1 and 13.2 to October, and defer item 16.5 to committee.

5.02. **On a motion by Mr. Minor, second by Mr. Simpson**, the Board approved the agenda as amended.

Motion carries by the following roll call vote:

Ayes: Bragg, Simpson, Minor

Noes: None

Absent: Duarte, Gorman

Abstain: None

6. PROCLAMATION

- No Proclamation

7. RECOGNITION

Mr. Wetter presented a plaque of recognition to the following:

- Michael Luna, Sergeant First Class - Army

8. PUBLIC COMMENTS – NON AGENDA ITEMS

- 8.01.** Larry Bozeman stated that he is happy to see the flag saluted with the Pledge of Allegiance and Invocation. Mr. Bozeman asked if it could be considered to have pickleball courts with lights.
- 8.02.** Michael Perry thanked the Board for saluting the flag – Mr. Perry commented the trees are dead and have been removed on Menifee Road, the community looks blighted and it's affecting the property value.

9. BOARD COMMENTS

- 9.01.** No Board comments at this time.

10. VALLEY-WIDE CLEARING ACCOUNTS CHECK LIST FOR AUGUST 2016: 85508-85982.

- 10.01.** **On a motion by Mr. Simpson, second by Mr. Minor** the Board approved the Clearing Account Checklist for August 2016.

Motion carries by the following roll call vote:

Ayes: Bragg, Simpson, Minor

Noes: None

Absent: Duarte, Gorman

Abstain: None

11. FINANCIAL STATEMENTS FOR AUGUST 2016.

- 11.01.** The Financial Statements were received and filed.

12. PRESENTATION

- 12.01.** Vince Valdez, Menifee Recreation and Park Manager, gave a brief presentation on activities and upcoming events.
- 12.02.** Gustavo Bermeo, Special Project Supervisor, gave a brief presentation on the new District Website.

13. CONSENT CALENDAR

These items are considered routine in nature and will be approved with one motion.

- The consent calendar items were moved to the next scheduled Board of Directors meeting.

13.01. Approval of Minutes for the Regular Meeting of June 20, 2016.

13.02. Approval of Minutes for the Regular Meeting of August 15, 2016.

14. PUBLIC HEARING

- No Public Hearing

15. OLD BUSINESS

15.01. Cell Tower Lease Prepayment

- **On a motion by Mr. Simpson, second by Mr. Minor** the Board approved to enter into a Prepayment Lease Agreement with investor 3 for a 50-year term in the amount of \$1,147,250 and direct staff to use funds in the manner provided in staff report.

Resolution No. 999-16 Resolution of the Board of Directors of the Valley-Wide Recreation and Park District, California, Declaring intention for the purpose of accepting cell tower lease prepayment.

Motion carries by the following roll call vote:

Ayes: Bragg, Simpson, Minor

Noes: None

Absent: Duarte, Gorman

Abstain: None

16. NEW BUSINESS

16.01. Newport Road Landscape – Change Order

Public comment: Mr. Perry commented that the trees looked great when they were watered now 8-10 trees have been removed and the soil is dry.

- **On a motion by Mr. Minor, second by Mr. Simpson** the Board authorized to issue a change order to increase the contract amount to Adame Landscape, Inc. in the amount of \$37,933.50.

Motion carries by the following roll call vote:

Ayes: Bragg, Simpson, Minor
Noes: None
Absent: Duarte, Gorman
Abstain: None

16.02. French Valley/Winchester Turf and Irrigation Retrofit Project

On a motion by Mr. Simpson, second by Mr. Minor the Board approved the following:

- Board approved the award of bid entitled French Valley/Winchester Turf and Irrigation Retrofit Project to Adame Landscape Inc.
- Authorize the award of Notice Inviting Bids for French Valley/Winchester Turf and Irrigation Retrofit Project to Adame Landscape Inc. in the amount of \$363,994.50 as the lowest responsive and responsible bidder meeting the requirements, and waive any minor irregularities in the bid.
- Authorize the General Manager to execute the contract with Adame Landscape Inc. in the amount of \$363,994.50 and all related documents necessary for completion of the project, and authorize the General Manager to approve necessary change orders up to \$25,000.
- Appropriate \$363,994.50 from French Valley LMD and Park Development Fund for the Construction of the French Valley/Winchester Turf and Irrigation Retrofit Project.
- Authorize General Manager to execute all documents for EMWD Project Financing and So Cal Water \$mart.

Motion carries by the following roll call vote:

Ayes: Bragg, Simpson, Minor
Noes: None
Absent: Duarte, Gorman
Abstain: None

16.03. Menifee Lakes Recycled Water Retrofit Project

On a motion by Mr. Minor, second by Mr. Simpson the Board approved the following:

- Request Board approval of award of bid entitled Menifee Lakes Recycled Water Retrofit Project to Adame Landscape Inc.

- Authorize the award of Notice Inviting Bids for Menifee Lakes Recycled Water Retrofit Project to Adame Landscape Inc. in the amount of \$141,099.11 as the lowest responsive and responsible bidder meeting the requirements, and waive any minor irregularities in the bid.
- Authorize the General Manager to execute the contract with Adame Landscape Inc. in the amount of \$141,099.11 and all related documents necessary for completion of the project, and authorize the General Manager to approve necessary change orders up to \$25,000.
- Appropriate \$141,099.11 from Menifee LMD for the Construction of the Menifee Lakes Recycled Water Retrofit Project.
- Authorize General Manager to execute all documents for EMWD Project Financing.

Motion carries by the following roll call vote:

Ayes: Bragg, Simpson, Minor

Noes: None

Absent: Duarte, Gorman

Abstain: None

16.04. Batting Cage Lease Agreement – Amendment No. 1

Mr. Sekera gave a brief introduction of himself and the Batting Cage facility.

- **On a motion by Mr. Minor, second by Mr. Simpson** the Board approved for General Manager to negotiate final terms and execute Amendment No.1 to License Agreement for Operation and Maintenance of Batting Cages between Valley-Wide Recreation and Park District and Abeer Sekera.

Motion carries by the following roll call vote:

Ayes: Bragg, Simpson, Minor

Noes: None

Absent: Duarte, Gorman

Abstain: None

16.05. Eliminate Echo Hills Enterprise fund and Transfer Operations to the General Fund

- Item 16.05 was deferred to committee.

16.06. CDBG Funding 2017/2018

- **On a motion by Mr. Minor, second by Mr. Simpson** the Board approved to apply for 2017/2018 CDBG funding for the following:

- City of Hemet: Youth Scholarship Program \$10,000
- City of Menifee: Youth Scholarship Program \$10,000
- County of Riverside 3rd District: Youth Scholarship Program \$10,000

Motion carries by the following roll call vote:

Ayes: Bragg, Simpson, Minor

Noes: None

Absent: Duarte, Gorman

Abstain: None

16.07. Re-Schedule Next Board of Directors Meeting to October 24, 2016

- **On a motion by Mr. Simpson, second by Mr. Minor** the Board approved to reschedule the October 17, 2016 Board of Directors meeting to October 24, 2016.

Motion carries by the following roll call vote:

Ayes: Bragg, Simpson, Minor

Noes: None

Absent: Duarte, Gorman

Abstain: None

17. ITEMS FOR BOARD INFORMATION AND DISCUSSION

17.01. General Mangers Report

Mr. Wetter gave an update on the following:

- Menifee Parks
- Soap Box Derby – September 17th
- Community Meeting regarding future park site at Mayberry and Fairview on October 3rd and naming forms for park.
- Dog Daze – October 8th
- Haunted House – October 29th – 31st
- Hero's Dog Park – November 5th
- Lago Vista Park – N/A

17.02. Report from Board of Directors Ad Hoc Committees - No Ad Hoc Committee reports.

18. STAFF REPORTS

➤ The Board received the following staff reports:

- 18.01. Sport Center
- 18.02. Valle Vista
- 18.03. Menifee
- 18.04. Winchester
- 18.05. Diamond Valley
- 18.06. French Valley
- 18.07. Romoland
- 18.08. Simpson Center
- 18.09. Aquatic Center

19. NEWSPAPER ARTICLES

- 19.01. The Board received all Valley-Wide Recreation Newspaper publications for the month of August.

20. EXECUTIVE SESSION

The Board entered into executive session at 6:29 p.m. regarding the following:

- 20.01. Government Code Section 54956.9 – Litigation –
 - a. Pending Litigation Gov. Code Section 54956.9(d)(2): (1 case; 5:16-cv-00088 JGB (KKx) Carol Tounget v. Valley-Wide Recreation and Park District)
- 20.02. Government Code Section 54957 – Personnel – General Manager Performance Review.

The Board closed executive session and reopened the meeting at 6:55 p.m. with nothing to report.

21. ADJOURNMENT

- 21.01 **On a motion by Mr. Minor, second by Mr. Simpson** the Board adjourned the meeting at 6:55 p.m.

Motion carries by the following roll call vote:

Ayes: Bragg, Simpson, Minor

Noes: None

Absent: Duarte, Gorman

Abstain: None