



Valley-Wide Recreation and Park District Create-A-Class Program Proposal Form

www.gorecreation.org

Thank you for taking the time to submit your program proposal for review. Please submit one proposal per form.
Please complete and return form to the facility you are applying to. Addresses are located on Page 2.

Company Name: _____

Contact Name: _____ Primary Phone: _____

Street Address: _____ City: _____ Zip: _____

Email: _____

Proposed Program Title: _____

Content of Program (Brief description of class. Use a separate sheet of paper if you need more space):

Target Group: Preschool Youth Teen Adult 50+ Family Other: _____

How many times per week do you propose to meet?: _____ for how many weeks: _____

Other (i.e. per month, one time only, etc.) _____

Total number of hours in program/class: _____ Length of class: _____ hours

Minimum/Maximum participants per class: _____ / _____

Class Day and Time: Monday/ Time: _____ Tuesday/ Time: _____ Wednesday/ Time: _____

Thursday/ Time: _____ Friday/ Time: _____ Saturday/ Time: _____

Type of space/facility/room needed:

Gym Field Pool Multi-Purpose

What total fee (per person) are you recommending? \$ _____

Is there an additional material fee for your class? Yes No If yes, how much? \$ _____

What amount do you propose to earn as an instructor?: _____

What season are you looking to offer this program?: Fall Winter Spring Summer

What are your qualifications to teach this program? _____

Have you instructed this class before? Yes No

If yes, where and who did you work with?

Name: _____ Company: _____ Phone #: _____

References:

| | Name | Phone Number | Relationship |
|----|-------|--------------|--------------|
| 1. | _____ | _____ | _____ |
| 2. | _____ | _____ | _____ |

Valley-Wide Recreation and Park District Facility Addresses and Phone #s:

- Regional Park / Michael Paul Gymnasium
901 W. Esplanade Avenue
San Jacinto, 92582
(951) 487-9234
- Valle Vista Community Center
43935 E. Acacia Avenue
Hemet, 92544
(951) 927-6673
- Winchester - Domenigoni Park
32665 Haddock Street
Winchester, 92596
(951) 926-5917
- Marion V. Ashley Community Center
25625 Briggs Road
Menifee, 92585
(951) 928-2700
- Rancho Bella Vista Community Center
31757 Browning Street
Murrieta, 92563
(951) 894-1468
- Menifee Community Center
30627 Menifee Road
Menifee, 92584
(951) 672-6744

Thank you for your interest in offering a program for our department. Your proposal will be reviewed and you will be contacted by a staff member in approximately 2-3 weeks.

- Valley-Wide Recreation and Park District Staff

Note: Proposals are evaluated and approved based on, but not limited to: program demand, space availability and meeting Valley-Wide Recreation and Park District standards.

