



REGULAR MEETING OF THE BOARD OF DIRECTORS OF VALLEY-WIDE RECREATION AND PARK DISTRICT

September 19, 2016

AGENDA

5:00 P.M.

District Office

901 W. Esplanade Avenue

San Jacinto, California 92582

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. INVOCATION

4. ROLL CALL

5. AGENDA APPROVAL

6. PROCLAMATION

➤ No Proclamation

7. RECOGNITION

➤ Michael Luna, Sergeant First Class - Army

8. PUBLIC COMMENTS – NON AGENDA ITEMS

Anyone who wishes to address the Board regarding items not on the agenda may do so at this time. Presentations are limited to three (3) minutes.

Individuals who wish to address the Board regarding items on the agenda should complete a Request to Speak form stating the item(s) you wish to discuss. Public Comments regarding agenda items will take place prior to Board discussion of each item. Please submit your completed form to the Clerk prior to the beginning of the meeting. Presentations are limited to three (3) minutes.

9. BOARD COMMENTS

9.01. Board members wishing to comment may do so at this time.

**10. VALLEY-WIDE CLEARING ACCOUNTS CHECK LIST FOR AUGUST 2016:
85508-85982.**

11. FINANCIAL STATEMENTS FOR AUGUST 2016.

12. PRESENTATION

12.01. Vince Valdez, Menifee Recreation and Park Manager.

12.02. Gustavo Bermeo, Special Project Supervisor – District Website

13. CONSENT CALENDAR

These items are considered routine in nature and will be approved with one motion.

13.01. Approval of Minutes for the Regular Meeting of June 20, 2016.

13.02. Approval of Minutes for the Regular Meeting of August 15, 2016.

14. PUBLIC HEARING

- No Public Hearing

15. OLD BUSINESS

15.01. Cell Tower Lease Prepayment

- Request Board approval to enter into a Prepayment Lease Agreement with investor 3 for a 50-year term in the amount of \$1,147,250 and direct staff to use funds in the manner provided in staff report.
- **Resolution No. 999-16** Resolution of the Board of Directors of the Valley-Wide Recreation and Park District, California, Declaring intention for the purpose of accepting cell tower lease prepayment.

16. NEW BUSINESS

16.01. Newport Road Landscape – Change Order

- Request Board authorization to issue a change order to increase the contract amount to Adame Landscape, Inc. in the amount of \$37,933.50.

16.02. French Valley/Winchester Turf and Irrigation Retrofit Project

- Request Board approval of award of bid entitled French Valley/Winchester Turf and Irrigation Retrofit Project to Adame Landscape Inc.

- Authorize the award of Notice Inviting Bids for French Valley/Winchester Turf and Irrigation Retrofit Project to Adame Landscape Inc. in the amount of \$363,994.50 as the lowest responsive and responsible bidder meeting the requirements, and waive any minor irregularities in the bid.
- Authorize the General Manager to execute the contract with Adame Landscape Inc. in the amount of \$363,994.50 and all related documents necessary for completion of the project, and authorize the General Manager to approve necessary change orders up to \$25,000.
- Appropriate \$363,994.50 from French Valley LMD and Park Development Fund for the Construction of the French Valley/Winchester Turf and Irrigation Retrofit Project.
- Authorize General Manager to execute all documents for EMWD Project Financing and So Cal Water \$mart.

16.03. Menifee Lakes Recycled Water Retrofit Project

- Request Board approval of award of bid entitled Menifee Lakes Recycled Water Retrofit Project to Adame Landscape Inc.
- Authorize the award of Notice Inviting Bids for Menifee Lakes Recycled Water Retrofit Project to Adame Landscape Inc. in the amount of \$141,099.11 as the lowest responsive and responsible bidder meeting the requirements, and waive any minor irregularities in the bid.
- Authorize the General Manager to execute the contract with Adame Landscape Inc. in the amount of \$141,099.11 and all related documents necessary for completion of the project, and authorize the General Manager to approve necessary change orders up to \$25,000.
- Appropriate \$141,099.11 from Menifee LMD for the Construction of the Menifee Lakes Recycled Water Retrofit Project.
- Authorize General Manager to execute all documents for EMWD Project Financing.

16.04. Batting Cage Lease Agreement – Amendment No. 1

- Request Board authorization for General Manager to negotiate final terms and execute Amendment No.1 to License Agreement for Operation and Maintenance of

Batting Cages between Valley-Wide Recreation and Park District and Abeer Sekera.

16.05. Eliminate Echo Hills Enterprise fund and Transfer Operations to the General Fund

- **Resolution No. 1000-16** – Resolution of the Board of Directors of the Valley-Wide Recreation and Park District to approve the elimination of Echo Hills Golf Course Enterprise Fund and transfer it to the General Fund.

16.06. CDBG Funding 2017/2018

- Request Board approval to apply for 2017/2018 CDBG funding for the following:
 - City of Hemet: Youth Scholarship Program \$10,000
 - City of Menifee: Youth Scholarship Program \$10,000
 - County of Riverside 3rd District: Youth Scholarship Program \$10,000

16.07. Re-Schedule Next Board of Directors Meeting to October 24, 2016

- Request Board approval to reschedule the October 17, 2016 Board of Directors meeting to October 24, 2016.

17. ITEMS FOR BOARD INFORMATION AND DISCUSSION

17.01. General Mangers Report

- Menifee Parks
- Soap Box Derby – September 17th
- Community Meeting regarding future park site at Mayberry and Fairview – October 3rd
- Dog Daze – October 8th
- Haunted House – October 29th – 31st
- Hero's Dog Park – November 5th
- Lago Vista Park – N/A

17.02. Report from Board of Directors Ad Hoc Committees.

18. STAFF REPORTS

18.01. Sport Center

18.02. Valle Vista

18.03. Menifee

- 18.04. Winchester
- 18.05. Diamond Valley
- 18.06. French Valley
- 18.07. Romoland
- 18.08. Simpson Center
- 18.09. Aquatic Center

19. NEWSPAPER ARTICLES

20. EXECUTIVE SESSION

- 20.01. Government Code Section 54956.8 – Real Estate Negotiations – None
- 20.02. Government Code Section 54956.9 – Litigation –
 - a. Pending Litigation Gov. Code Section 54956.9(d)(2): (1 case; 5:16-cv-00088 JGB (KKx) Carol Tounget v. Valley-Wide Recreation and Park District)
 - b. Significant exposure to litigation
 - c. Initiation of Litigation
- 20.03. Government Code Section 54957 – Personnel – General Manager Performance Review.
- 20.04. Government Code Section 54957.6 – Labor Negotiations – None

21. ADJOURNMENT

PLEASE NOTE: District agendas are posted at least 72 hours in advance of regular meetings on the window at the District Office, 901 W. Esplanade Avenue, San Jacinto, California.

The next regularly scheduled Board of Directors meeting is scheduled for Monday, October 24, 2016 at 5:00 p.m. at the Valley-Wide District Office located at 901 W. Esplanade Avenue, San Jacinto, CA 92582.

*If you need special assistance to participate in this meeting, you should contact, Clerk of the Board at (951) 654-1505. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to this meeting.

I, Sarah Carlson Clerk of the Board of Valley-Wide Recreation and Park District, do hereby certify that I caused to be posted the foregoing agenda this 15th day of September 2016 as required by law.