



REGULAR MEETING OF THE BOARD OF DIRECTORS OF VALLEY-WIDE RECREATION AND PARK DISTRICT

December 18, 2017

MINUTES

1. CALL TO ORDER

1.01. The meeting of the Board of Directors of Valley-Wide Recreation and Park District was called to order at 5:00 p.m. December 18, 2017 at the District Office, 901 W. Esplanade Avenue, San Jacinto California, by President Duarte

2. PLEDGE OF ALLEGIANCE

2.01. The Pledge of Allegiance was led by President Duarte

3. INVOCATION

3.01. The invocation was led by Director Bragg

4. ROLL CALL

BOARD PRESENT: Matt Duarte, John Bragg, Larry Minor, Steve Simpson

BOARD ABSENT: Frank Gorman

STAFF: Dean Wetter, James Salvador, Gustavo Bermeo, Kirk Summers, Robert Byers

OTHERS PRESENT: Howard Tounget, Tim Williams, Jan Bissell, Mark Hughes, San Jacinto Sheriff Deputy

5. AGENDA APPROVAL

5.01. *Item 12.02 was removed from the agenda*

On a motion by Director Simpson, seconded by Director Minor the Board approved the agenda as amended

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Minor, Simpson

Noes: None

Absent: Gorman

Abstain: None

6. RECOGNITION, PROCLAMATION

Dean Wetter, General Manager, recognized Mark P. Hughes with the Riverside County Transportation and Land Management Agency for his partnership and positive involvement with Valley-Wide projects

7. PUBLIC COMMENTS – NON AGENDA ITEMS

7.01. No public comments

8. BOARD COMMENTS

8.01. Director Bragg expressed his admiration of how well the December Holiday events and activities went, and supports decisions that continue to bring these types of experiences to the community

Director Duarte briefly voiced his admiration of how well the Breakfast with Santa went and said there was a great turnout

9. VALLEY-WIDE CLEARING ACCOUNTS CHECK LIST FOR OCTOBER 2017: 92019 – 92425 & NOVEMBER 2017: 92430 – 92984; 2506

9.01. **On a motion by Director Minor, seconded by Director Simpson** the Board approved the clearing accounts checklist for October 2017 and November 2017

Motion carried by the following roll call vote:

Ayes: Bragg, Minor, Simpson

Noes: None

Absent: Gorman

Abstain: Duarte

10. FINANCIAL STATEMENTS FOR NOVEMBER 2017 – Received and Filed

11. PRESENTATION

11.01. Robert Byers, Recreation Supervisor, provided an introduction about himself to the Board and gave a brief update on operations of the Winchester Community Center and Diamond Valley Community Park in 2017 and ideas for 2018

12. CONSENT CALENDAR

12.01. Approval of Minutes for the Regular Meeting of October 16, 2017

On a motion by Director Simpson, seconded by Director Bragg the Board approved the Minutes for the Regular Meeting of October 16, 2017

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Simpson

Noes: None

Absent: Gorman

Abstain: Minor

12.02. Approval of Minutes for the Regular Meeting of November 20, 2017

This item was removed from the agenda

12.03. Waiver of reading in full of any and all Ordinances listed on this Agenda and provide that they be read by title only

On a motion by Director Simpson, seconded by Director Bragg the Board approved the waiver of reading in full of any and all Ordinances listed on the Agenda and provide that they be read by title only

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Minor, Simpson

Noes: None

Absent: Gorman

Abstain: None

13. CONSENT ITEMS HELD OVER

- None

14. PUBLIC HEARING

- No Public Hearing

15. ACTION ITEMS

15.01. Annual Organizational Meeting

President Duarte conducted the election for officers of the Valley-Wide Recreation and Park District Board of Directors

President

➤ **Call for nominations**

Director Duarte called for nominations for the office of Board President

On a motion by Director Simpson, seconded by Director Minor the Board nominated Matt Duarte as Board President

➤ **Close nominations**

No other nominations were made

➤ **Vote**

On a motion by Director Simpson, seconded by Director Minor the Board voted in favor to elect Matt Duarte as the Board President

Motion carried by the following roll call vote:

Ayes: Bragg, Minor, Simpson

Noes: None

Absent: Gorman

Abstain: Duarte

Vice President

➤ **Call for nominations**

Director Duarte called for nominations for the office of Board Vice President

On a motion by Director Minor, seconded by Director Simpson the Board nominated John Bragg as Board Vice President

➤ **Close nominations**

No other nominations were made

➤ **Vote**

On a motion by Director Minor, seconded by Director Simpson the Board voted in favor to elect John Bragg as Board Vice President

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Minor, Simpson

Noes: None

Absent: Gorman

Abstain: None

Secretary

➤ **Call for nominations**

Mr. Duarte called for nominations for the office of Board Secretary

On a motion by Director Minor, seconded by Director Bragg the Board nominated Steve Simpson as Board Secretary

➤ **Close Nominations**

No other nominations were made

➤ **Vote**

On a motion by Director Minor, seconded by Director Bragg the Board voted in favor to elect Steve Simpson as Board Secretary

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Minor, Simpson

Noes: None

Absent: Gorman

Abstain: None

Appoint the General Manager as the Board's Treasurer

➤ **On a motion by Director Minor, seconded by Director Simpson** the Board appointed General Manager Dean Wetter as Board Treasurer

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Minor, Simpson
Noes: None
Absent: Gorman
Abstain: None

15.02. Board Meeting Schedule 2018

- **On a motion by Director Simpson, seconded by Director Minor** the Board approved the Board of Directors meeting schedule for 2018

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Simpson, Minor
Noes: None
Absent: Gorman
Abstain: None

15.03. Annexation of Property into the District's Jurisdiction

Public Comment: Mr. Tounget had questions in regards to the future maintenance cost of the planned park and another question about Valley-Wide LAFCO annexation procedures in comparison to other annexed properties into the District

- **On a motion by Director Minor, seconded by Director Simpson** the Board approved Resolution No. 1040-17 – Resolution of Application by the Valley-Wide Recreation and Park District requesting the Local Agency Formation Commission to take proceedings for the annexations of certain territory into the District

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Simpson, Minor
Noes: None
Absent: Gorman
Abstain: None

15.04. Community Facilities District (CFD) Winchester Zone 8 (La Ventana)

- **On a motion by Director Bragg, seconded by Director Simpson** the Board approved Ordinance 2017-6 – An Ordinance of the Board of Directors of Valley-Wide Recreation and Park District, authorizing the levy of special taxes in a Community Facilities District Valley-Wide Recreation and Park District Winchester Community Facilities District Zone 8 (La Ventana)

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Simpson, Minor
Noes: None
Absent: Gorman
Abstain: None

15.05. Diamond Valley Lake Community Park Dedicatory Wall

- No action taken – Mr. Wetter will come back with proposed criteria for what qualifies individuals for the wall and what defines a first responder. Mr. Wetter will also reach out to several departments to receive input of naming of the wall

15.06. Bill Gray Park Fitness Equipment Project Contractor Award

Director Duarte recused himself from the room at 6:03 p.m. and abstained from Item 15.06

- **On a motion by Director Minor, seconded by Director Simpson** the Board approved to:
 - Award project bid to Adame Landscape, Inc., the lowest responsible bidder, and waive any and all minor irregularities
 - Authorize the General Manager to execute the Construction Agreement and Purchase Order between Valley-Wide Recreation and Park District and Adame Landscape, Inc. in the amount of \$33,340.00
 - Authorize the General Manager to approve and appropriate change orders(s) necessary for the execution of the work, in accordance with the signature policy

Motion carried by the following roll call vote:

Ayes: Bragg, Simpson, Minor

Noes: None

Absent: Gorman

Abstain: Duarte

Director Duarte re-entered the meeting at 6:07 p.m.

16. ITEMS FOR BOARD INFORMATION, DISCUSSION, DIRECTION

16.01. General Manager's Report

- Strategic Planning Update – Mr. Wetter provided a reminder that the Special Meeting Board Workshop is scheduled for January 10, 2018
- Future Park at Fairview and Mayberry – Mr. Wetter informed the Board that LWCF grant documents have been sent back to the State of California and the District can continue to move forward
- Program/Project Updates – Mr. Wetter gave a brief update and overview of the growing numbers of attendees and participants of Valley-Wide special events in 2017

16.02. Report from Board of Directors Ad Hoc Committees – None

Public Comment: Mr. Tounget questioned whether conference with legal counsel for 17.01(b) would be via teleconference or in person, and also wanted specifics in regards to the Anticipated Litigation

17. EXECUTIVE SESSION

The Board entered executive session at 6:10 p.m. regarding the following:

- 17.01. Government Code Section 54956.9 – Litigation –
 - a. Pending Litigation Gov. Code Section 54956.9(d)(2): (1 case; 5:16-cv-00088 JGB (KKx) Carol Tounget v. Valley-Wide Recreation and Park District)
 - b. Conference with Legal Counsel – Anticipated Litigation
Initiation of Litigation pursuant to Government Code Section 54956.9 (d)(2): 1 case
- 17.02. Government Code Section 54957 – Personnel – General Manager Performance Review

Director Minor left the meeting at 6:23 p.m.

The Board closed executive session and reopened the meeting at 7:34 p.m. with the following reportable action:

Initiation of Litigation pursuant to Government Code Section 54956.9 (d)(2): 1 case
On a motion by Director Duarte, seconded by Director Bragg the Board instructed counsel to answer and intervene in Riverside County Superior Court Case No. RIC1722064

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Simpson

Noes: None

Absent: Gorman, Minor

Abstain: None

18. ADJOURNMENT

On a motion by Director Simpson, seconded by Director Bragg the Board adjourned the meeting at 7:35 p.m.

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Simpson

Noes: None

Absent: Gorman, Minor

Abstain: None

Respectfully submitted,



James Salvador, Clerk of the Board