

## Valley-Wide Recreation and Park District Board of Directors

Division 1 <b>Nick Schouten</b> President	Division 2 <b>Steve Simpson</b> Director	Division 3 <b>Jan Bissell</b> Secretary	Division 4 <b>John Bragg</b> Vice President	Division 5 <b>Noah Rau</b> Director
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### Regular Meeting of the Board of Directors

#### AGENDA

Monday, September 21, 2020, 5:30 P.M.

#### Public Teleconference: URL to Join:

<https://us02web.zoom.us/j/83500632975?pwd=WHhtNXJkCkDFYcjRCUms4Um5FRGR1dz09>

**Or join by phone:** Dial (for higher quality, dial a number based on your current location): US: +1 669 900 6833 or +1 408 638 0968 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 646 876 9923

**Webinar ID:** 835 0063 2975, **Passcode:** 048988

### Welcome to the Board of Directors Meeting

**IMPORTANT MESSAGE:** (Special Teleconference Meeting Procedures) In compliance with State of California Executive Order N-29-20 dated March 17, 2020, regarding the COVID-19 pandemic, this meeting is being conducted utilizing teleconferencing and electronic means.

Anyone who wishes to address the Board regarding items not on the agenda may do so under item #7 "Public Comment" when the President requests comments from the audience. You may do so by selecting the "Raise Hand" button on your computer or press \*9 on your telephone. You will be called upon when it is your turn to speak. Presentations are limited to three (3) minutes.

Individuals who wish to address the Board regarding items on the agenda should select the "Raise Hand" button on your computer or press \*9 on your telephone prior to the item you wish to comment on. Public Comments regarding agenda items will take place prior to Board discussion of each item. Presentations are limited to three (3) minutes.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact, Lanay Negrete, Clerk of the Board, at [Lanay@GoRecreation.org](mailto:Lanay@GoRecreation.org). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to this meeting.



Agenda posting, and meetings are done in accordance with Ralph M. Brown Act Government Code § 54954.2 and 54953. **PLEASE NOTE:** District agendas are posted at least 72 hours in advance of regular meetings at the District Office, 901 W. Esplanade Avenue, San Jacinto, California.

**EXECUTIVE CLOSED SESSION (5:30 P.M.)**

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Government Code section 54956.9(d)(1)  
Name of case: (1 case; 5:16-cv-00088 JGB (KKx) Carol Tounget v. Valley-Wide Recreation and Park District)

**REGULAR SESSION (6:00 P.M.)**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. INVOCATION
4. ROLL CALL
5. AGENDA APPROVAL
6. RECOGNITION, PROCLAMATION
  - None
7. PUBLIC COMMENTS – NON-AGENDA ITEMS
8. BOARD COMMENTS
  - 8.01. Board members wishing to comment may do so at this time
9. VALLEY-WIDE CLEARING ACCOUNTS CHECK LIST
  - 9.01. **July 2020:** 107331-107642; EFT070920, ET071020, EFT071020A, EFT071720, ET072320, EFT072920, EFT072920A
  - 9.02. **August 2020:** 107643-108019; EFT080120, EFT08062020, EFT080720, EFT081020HI, ET081420, EFT082120, EFT08212020, EFT082820
10. FINANCIAL STATEMENTS FOR July 2020 and August 2020 – Receive and File
11. PRESENTATION
  - 11.01. None

## 12. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board or audience request specific items to be removed from the Consent Calendar for separate discussion and action under Consent Items Held Over of the Agenda.

- 12.01. Waiver of reading in full any and all Ordinances listed on this Agenda and provide that they be read by title only.
- 12.02. Approval of Minutes for the Regular Meeting of August 4, 2020
- 12.03. **French Valley Community Facilities District (CFD) Zone 19 (French Valley Marketplace) Formation**
  - Board of Directors consideration to approve **Resolution No. 1148-20**, Resolution of the Board of Directors of Valley-Wide Recreation and Park District, declaring its intention to establish a Community Facilities District and authorize the levy of special taxes.
- 12.04. **Community Facilities District No. 2020-1 (Water Quality Management plan) Formation**
  - Board of Directors consideration to approve **Resolution No. 1149-20**, Resolution of the Board of Directors of Valley-Wide Recreation and Park District, declaring its intention to establish a Community Facilities District and authorize the levy of special taxes.
- 12.05. **Menifee South Community Facilities District (CFD) Zone 1 (La Ventana Ranch) Formation**
  - Board of Directors consideration to approve **Resolution No. 1150-20**, Resolution of the Board of Directors of Valley-Wide Recreation and Park District, declaring its intention to establish a Community Facilities District and authorize the levy of special taxes.
- 12.06. **Winchester Community Facilities District (CFD) Zone 22 (Winchester Ranch) Formation**
  - Board of Directors consideration to approve **Resolution No. 1151-20**, Resolution of the Board of Directors of Valley-Wide Recreation and Park District, declaring its intention to establish a Community Facilities District and authorize the levy of special taxes.

**12.07. Winchester Community Facilities District (CFD) Zone 21 Formation**

- Board of Directors consideration to approve **Resolution No. 1152-20**, Resolution of the Board of Directors of Valley-Wide Recreation and Park District, declaring its intention to establish a Community Facilities District and authorize the levy of special taxes.

**12.08. Award of the Playground Replacement Project - 2020**

- Board of Directors consideration to approve the following:
  1. Adopt the Plans and Specification for the Playground Replacement Project-2020; and
  2. Award bid to Ortco, Inc., the lowest responsive and responsible bidder, and waive any and all minor irregularities in the bidding documents as submitted by said bidder; and
  3. Authorize the General Manager to execute the Construction Agreement and Purchase Order between Valley-Wide Recreation and Park District and Ortco, Inc. in the amount of \$79,900; and
  4. Authorize the General Manager to approve the appropriate as-needed Changed Order(s) necessary for the execution of the work, in accordance with the signature authorization policy.

**13. CONSENT ITEMS HELD OVER**

**14. PUBLIC HEARING**

**14.01. Detachment of Territory within Winchester Park and Landscape Maintenance District, Zone 4**

- Board of Directors detach territory within Winchester Park Landscape Maintenance District (LMD) Zone 4 by taking the following actions:
  1. Hold public hearing; and
  2. Adopt **Resolution No. 1153-20**, A Resolution of the Board of Directors of the Valley-Wide Recreation and Park District, ordering the detachment of territory from the Winchester Park and Landscape Maintenance District, Zone 4

**15. ACTION ITEMS**

**15.01. Amendment of the Conflict of Interest Code Pursuant to the Political Reform Act of 1974**

- Board of Directors consideration to adopt **Resolution No. 1154-20** approving and adopting the amended Conflict of Interest Code pursuant to the Political Reform Act of 1974.

**15.02. Salt Creek Trail License Agreement**

- Board of Directors consideration to
  1. Approve the Salt Creek Trail License Agreement between Riverside County Flood Control and Water Conservation District and Valley-Wide Recreation and Park District; and
  2. Authorize the General Manager to execute the Salt Creek Trail License Agreement.

**15.03. Agreement for Design, Construction, Operation and Maintenance of a Sports Park located in Riverside County SP 293**

- Board of Directors consideration to
  1. Approve the Agreement for Design, Construction, Operation and Maintenance of a Sports Park located in Riverside County Specific Plan (SP) No. 293; and
  2. Authorize the Board President and General Manager to execute the agreement.

**15.04. Professional Service Agreement for Enterprise Fleet Management Solutions and Surplus of Vehicles**

- Board of Directors consideration to
  1. Authorize the General Manager to execute a Professional Services Agreement between Valley-Wide Recreation and Park District and Enterprise Fleet Management Solutions; and
  2. Enter the Enterprise Lease Program, with the initial annual amount of \$35,837.40; and
  3. Adopt **Resolution No. 1155-20** Declaring Surplus Property

**15.05. Professional Services Agreement with French Valley Park Specialist for COVID-19 Emergency Protective Measures**

- Board of Directors consideration to
  1. Ratify the Professional Services Agreement between Valley-Wide Recreation and Park District and French Valley Park Specialist for Emergency Protective Measures pertaining to COVID-19; and
  2. Retroactively authorize the month-to-month extension of the Professional Services Agreement for Emergency Protective Measures from July 1, 2020, until such measures are deemed no longer needed.

**15.06. Professional Services Agreement with Adame Landscape, Inc. for COVID-19 Emergency Protective Measures**

- Board of Directors consideration to
  1. Ratify the Professional Services Agreement between Valley-Wide Recreation and Park District and Adame Landscape, Inc. for Emergency Protective Measures pertaining to COVID-19; and
  2. Retroactively authorize \$11,117 in expenses that exceeded the initial agreement amount; and
  3. Retroactively authorize the month-to-month extension of the Professional Services Agreement for Emergency Protective Measures from July 1, 2020, until such measures are deemed no longer needed.

**15.07. Plumbing Service Purchase Order**

- Board of Directors consideration to authorize Purchase Orders, with a total not-to-exceed amount of \$100,000 in Fiscal Year 2020/2021, to engage services of plumbing companies to complete basic maintenance repairs as well as other plumbing services needed within the District.

**15.08. Nomination of Dean Wetter to the California Association for Park and Recreation Indemnity Board of Directors**

- Board of Directors consideration to approve **Resolution No. 1156-20**, supporting the nomination of Dean Wetter to the California Association for Park and Recreation Indemnity Board of Directors.

**16. ITEMS FOR BOARD INFORMATION, DISCUSSION, DIRECTION**

- 16.01.** General Manager's Report
  - District Updates
- 16.02.** LAFCO 2020-14-3 - Annexation to Valley-Wide Recreation and Park District – Certificate of Completion (TR No. 31130)
- 16.03.** Report from Board of Directors Ad Hoc Committees
- 16.04.** News Articles, Thank You's, and Recreation Reports

**17. ADJOURNMENT**

The next regularly scheduled Board of Directors meeting is scheduled for Monday, October 19, 2020 at 5:30 p.m. at the Valley-Wide District Office located at 901 W. Esplanade Avenue, San Jacinto California, 92582. In response to the COVID-19 pandemic and in compliance with California Governor Newsom's Executive Orders N-29-20, this meeting may be held electronically. If applicable, more information will be provided and available on the October 19, 2020 Board Agenda.

***I, Lanay Negrete, Clerk of the Board of Valley-Wide Recreation and Park District, do hereby certify that I caused to be posted the foregoing agenda this 21st day of September 2020 as required by law.***