

**ADDENDUM NO. 1**

**Request for Proposals**  
**For**  
**Athletic Officials Adult and Youth Sports**

July 16, 2021

This Addendum to the specifications and is for the purpose of adding, clarifying, or deleting certain information to the RFP described above and shall be made part thereof, and subject to all applicable requirements hereunder as if originally shown and/or specified.

1. **DEADLINE**: The proposal deadline date remains the same: **Wednesday, July 21, 2021 at 2:00PM**

2. **SUBMITTED QUESTIONS AND ANSWERS**:

- Q1. Is general liability insurance required prior to proposal opening and award?  
A1. **Valley-Wide Recreation and Park District ("District") is no longer requiring proof of contractor's commercial general liability insurance with submittal of their proposal. The awarded contractor shall provide the required insurance documentation in accordance with the Professional Services Agreement.**
- Q2. Is the awarded contractor still required to provide commercial general liability insurance if the provided officials have liability insurance coverage through the National Association of Sports Officials (NASO)?  
A2. **Yes, the awarded primary contractor will have the direct contractual relationship with the District; therefore, the prime contractor shall provide the District general liability insurance in accordance with the Professional Services Agreement.**

3. **PROPOSAL FORM CHANGES**:

Bidder must use the herein attached Proposal Form when submitting their Proposal.

Exhibit A: Additional sections were added to Exhibit A of the RFP to include a line item for Annual Administrative General Liability Insurance Recovery Fee. Replaced the "Per Season Service Fee" with a "Per Game Assignor Fee", as well as including line items for each individual sport.

Sincerely,



Romeo Salvador, RFP Coordinator  
Valley-Wide Recreation and Park District

**EXHIBIT A: Proposal of Services**

Please fill out the following Proposal to reflect how your services will be charged to the District.

**Administrative General Liability Insurance Recovery Fee (Annual):**

\$ \_\_\_\_\_ (words) \_\_\_\_\_

**Assignor Fee (per game):**

\$ \_\_\_\_\_ (words) \_\_\_\_\_

**Official and Scorekeeper Fee (each per game):**

<b>Adult Slo-Pitch Softball</b>	<b>Official:</b>	\$ _____	<b>Scorekeeper:</b>	\$ _____
<b>Youth Baseball</b>	<b>Official:</b>	\$ _____	<b>Scorekeeper:</b>	\$ _____
<b>Youth Softball</b>	<b>Official:</b>	\$ _____	<b>Scorekeeper:</b>	\$ _____
<b>Adult Basketball</b>	<b>Official:</b>	\$ _____	<b>Scorekeeper:</b>	\$ _____
<b>Youth Basketball</b>	<b>Official:</b>	\$ _____	<b>Scorekeeper:</b>	\$ _____
<b>Youth Indoor Soccer</b>	<b>Official:</b>	\$ _____	<b>Scorekeeper:</b>	\$ _____
<b>Youth Flag Football</b>	<b>Official:</b>	\$ _____	<b>Scorekeeper:</b>	\$ _____
<b>Adult Volleyball</b>	<b>Official:</b>	\$ _____	<b>Scorekeeper:</b>	\$ _____
<b>Youth Volleyball</b>	<b>Official:</b>	\$ _____	<b>Scorekeeper:</b>	\$ _____