



REGULAR MEETING OF THE BOARD OF DIRECTORS OF VALLEY-WIDE RECREATION AND PARK DISTRICT

February 21, 2017

MINUTES

1. CALL TO ORDER

1.01. The meeting of the Board of Directors of Valley-Wide Recreation and Park District was called to order at 5:00 p.m. February 21, 2017 at the District Office, 901 W. Esplanade Avenue, San Jacinto California by President Duarte.

2. PLEDGE OF ALLEGIANCE

2.01. The Pledge of Allegiance was led by President Duarte.

3. INVOCATION

3.01. The Invocation was led by Mr. Gorman.

4. ROLL CALL

PRESENT: Matt Duarte, Frank Gorman, Larry Minor, Steve Simpson.

ABSENT: John Bragg.

STAFF: Dean Wetter, Sarah Carlson, Kirk Summers, Gregg Worthington, Janea Butler.

OTHERS PRESENT: Nick Schouten, Howard Tounget, Jan Bissell, Betty Griggs, Schott Martin, Clara Binford, Ged Peterson, Jim Sullivan, Kristen Van Doren, Rosie Roper, Al and Deb Barclay, Ginny and Jim Lutz.

5. AGENDA APPROVAL

5.01. **On a motion by Mr. Simpson, second by Mr. Minor** the Board approved the agenda.

Motion carries by the following roll call vote:

Ayes: Duarte, Gorman, Simpson, Minor.

Noes: None

Absent: Bragg

Abstain: None

6. RECOGNITION, PROCLAMATION

- Alison Rutledge, French Valley Volunteer.

7. PUBLIC COMMENTS – NON AGENDA ITEMS

7.01. Betty Griggs inquired about DVL pickleball bid updates, Ms. Griggs commented that with more pickleball courts, tournaments could be hosted at that location. Ms. Griggs requested the Board to consider more courts at DVL.

7.02. Mr. Schouten commented that Jan got pickleball started in town.

8. BOARD COMMENTS

8.01. Mr. Duarte commented that basketball started at Menifee gym, his daughter had her first game and he is happy to report she scored two baskets. Mr. Duarte stated this is a busy time for staff and he appreciates all of the staff's hard work.

9. VALLEY-WIDE CLEARING ACCOUNTS CHECK LIST FOR JANUARY 2017: 87791-88124;11111

9.01. **On a motion by Mr. Minor, second by Mr. Simpson** the Board approved the Clearing Account Checklist for February 2017.

Motion carries by the following roll call vote:

Ayes: Gorman, Simpson, Minor.

Noes: None

Absent: Bragg

Abstain: Duarte

10. FINANCIAL STATEMENTS FOR JANUARY 2017 – Receive and File.

11. PRESENTATION

11.01. Janea Butler, Recreation Supervisor, Marion V. Ashley Community Center, gave a brief update on her job duties and activities.

11.02. Gregg Worthington gave an update on Park Development throughout the District.

12. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine and will be enacted by one roll call vote. There will no separate discussion of these items unless members of the Board or audience request specific items to be removed from the Consent Calendar for separate discussion and action under Consent Items Held Over of the Agenda.

12.01. Approval of Minutes for the Regular Meeting of January 17, 2017.

On a motion by Mr. Simpson, second by Mr. Minor the Board approved the Consent Calendar.

Motion carries by the following roll call vote:

Ayes: Duarte, Gorman, Simpson, Minor.

Noes: None

Absent: Bragg

Abstain: None

13. CONSENT ITEMS HELD OVER – None

14. PUBLIC HEARING

- No Public Hearing

15. ACTION ITEMS

15.01. Menifee Lakes Phase 2 Turf Retrofit

Mr. Duarte excused himself from the meeting at 5:24 p.m. and abstained from item 15.01. as his employer has a professional working relationship with Adame Landscape, Inc.

On a motion by Mr. Minor, second by Mr. Simpson the Board approved the following:

- Adopt the Plans and Specifications for the Menifee Lakes Phase 2 Turf Retrofit.
- Authorize the award of Notice Inviting Bids for Menifee Lakes Phase 2 Turf Retrofit to Adame Landscape Inc. in the amount of \$515,027.01 as the lowest responsive and responsible bidder meeting the requirements, and waive any minor irregularities in the bid.
- Authorize the General Manager to execute the contract with Adame Landscape Inc. in the amount of \$515,027.01 and all related documents necessary for completion of the project, and authorize the General Manager to approve necessary change orders in accordance with the signature policy.
- Authorize General Manager to execute all documents for EMWD Project Financing.

Motion carries by the following roll call vote:

Ayes: Gorman, Simpson, Minor.

Noes: None

Absent: Bragg

Abstain: Duarte

Mr. Duarte returned to the meeting at 5:30 p.m.

15.02. Diamond Valley Lake Aquatics Facility Sole Source for Facility Improvements

On a motion by Mr. Gorman, second by Mr. Simpson the Board approved the following:

- Authorize and approve the “Sole Source” purchase of equipment necessary for chemical and energy management at the Diamond Valley Lake Aquatic Facility (DVAC)
- Issues purchase order to Knorr Systems, Inc. for a total not to exceed \$25,104.72
- Authorize the General Manager to approve appropriate change order (s) necessary for the execution of the work, in accordance with the signature authorization policy.

Motion carries by the following roll call vote:

Ayes: Duarte, Gorman, Simpson, Minor.

Noes: None

Absent: Bragg

Abstain: None

15.03. MWD Cooperative Agreement Expanded Land Lease at Diamond Valley Lake Community Park

- **On a motion by Mr. Gorman, second by Mr. Simpson** the Board authorized and approved the General Manager to negotiate final terms and enter into a Cooperative Lease Agreement between the District and Metropolitan Municipal Water District (MWD).

Motion carries by the following roll call vote:

Ayes: Duarte, Gorman, Simpson, Minor.

Noes: None

Absent: Bragg

Abstain: None

15.04. Naming District Facility – Diamond Valley Lake Community Park

- No action taken - Mr. Wetter will bring back a plan, for the Board’s review, to designate an area at Diamond Valley Lake Park as a commemorative area.

16. ITEMS FOR BOARD INFORMATION, DISCUSSION, DIRECTION

16.01. General Mangers Report

- 16.02.** Pickleball Courts – working with design team.
- 16.03.** Re-Districting – Mr. Wetter stated this item will stay on the agenda for updates.
- 16.04.** Cell Tower Projects – Mr. Wetter announced that two tower transactions have closed.
- 16.05.** Report from Board of Directors Ad Hoc Committees – Mr. Minor gave a brief update regarding the DVL sign.
- 16.06.** Recreation Reports
 - Sport Center
 - Valle Vista
 - Menifee
 - Winchester
 - Diamond Valley
 - French Valley
 - Romoland
 - Simpson Center

17. EXECUTIVE SESSION

The Board entered into executive session at 5:51 p.m. regarding the following:

- a. Government Code Section 54957 – Personnel – General Manager Performance Review.

The Board closed executive session and reopened the meeting at 6:43 p.m. with no reportable action.

18. ADJOURNMENT

- 18.01.** On a motion by Mr. Simpson, second by Mr. Gorman the Board adjourned the meeting at 6:43 p.m.

Motion carries by the following roll call vote:

Ayes: Duarte, Gorman, Simpson, Minor.

Noes: None

Absent: Bragg

Abstain: None