



REGULAR MEETING OF THE BOARD OF DIRECTORS OF VALLEY-WIDE RECREATION AND PARK DISTRICT

September 17, 2018

MINUTES

1. CALL TO ORDER

1.01. The meeting of the Board of Directors of Valley-Wide Recreation and Park District was called to order at 5:02 p.m. September 17, 2018 at the District Office, 901 W. Esplanade Avenue, San Jacinto California, by President Duarte

2. PLEDGE OF ALLEGIANCE

2.01. The Pledge of Allegiance was led by President Duarte

3. INVOCATION

3.01. The invocation was led by Vice President Bragg

4. ROLL CALL

BOARD PRESENT: Matt Duarte, John Bragg, Steve Simpson, Nick Schouten, Jan Bissell

BOARD ABSENT: None

STAFF: Dean Wetter, James Salvador, Kirk Summers, Keri Price

OTHERS PRESENT: Rudy Adame, Carlos Adame, Howard Tounget, San Jacinto Sheriff Deputy

5. AGENDA APPROVAL

5.01. *Item No. 6 and 11.01 were removed from the agenda and Item 12.01 and 12.02 were moved to the Consent Items Held Over in order to take each action individually*

On a motion by Director Bissell, seconded by Director Schouten the Board approved the agenda as amended

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Simpson, Schouten Bissell

Noes: None

Absent: None

Abstain: None

7. PUBLIC COMMENTS – NON AGENDA ITEMS

7.01. None

8. BOARD COMMENTS

- 8.01. Vice President Bragg voiced his concerns about the Board's approval of the job descriptions presented at the August 20, 2018 Special Meeting, as well as an explanation as to his no vote. Bragg would like to re-evaluate the position qualifications. He also reiterated his desire to be part of the application, interview and hiring process for executive level employees.

9. VALLEY-WIDE CLEARING ACCOUNTS CHECK LIST

- 9.01. JULY 2018: 96303 – 96818; EFT070718, EFT071318, EFT071318A, EFT072518, EFT072718
- 9.02. AUGUST 2018: 96824 – 97353; EFT080618HI, EFT081018, EFT082418, EFT082718

On a motion by Director Simpson, seconded by Director Schouten the Board approved the clearing accounts check list for July and August 2018

Motion carried by the following roll call vote:

Ayes: Bragg, Simpson, Schouten, Bissell

Noes: None

Absent: None

Abstain: Duarte

10. FINANCIAL STATEMENTS FOR JULY AND AUGUST 2018 – Received and Filed

11. PRESENTATION

- 11.01. Greg Davidson, Director – NBS
This item was removed from the agenda
- 11.02. Keri Price, Valle Vista Community Center Recreation Supervisor, gave a brief update presentation of operations and future events at the Valle Vista Community Center

12. CONSENT CALENDAR

- None

13. CONSENT ITEMS HELD OVER

- 13.01. Approval of Minutes for the Regular Meeting of July 16, 2018

On a motion by Director Bissell, seconded by Director Simpson the Board approved the Minutes for the Regular Meeting of July 16, 2018

Motion carried by the following roll call vote:

Ayes: Duarte, Simpson, Schouten, Bissell

Noes: None

Absent: None

Abstain: Bragg

13.02. Approval of Minutes for the Special Meeting of August 20, 2018

On a motion by Director Schouten, seconded by Director Simpson the Board approved the Minutes for the Special Meeting of August 20, 2018

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Simpson, Schouten, Bissell

Noes: None

Absent: None

Abstain: None

14. PUBLIC HEARING

- No Public Hearing

15. ACTION ITEMS

15.01. CDBG Funding 2019/2020

- **On a motion by Director Schouten, seconded by Director Bissell** the Board approved to apply for 2019/2020 CDBG funding through County of Riverside 3rd District for the Youth Scholarship Program, \$10,000

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Simpson, Schouten, Bissell

Noes: None

Absent: None

Abstain: None

15.02. City of Hemet Simpson Center Services Agreement

- **On a motion by Director Schouten, seconded by Director Simpson** the Board authorized the General Manager to execute the James Simpson Center Services Agreement with the City of Hemet, for the term of October 1, 2018 through June 30, 2021

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Simpson, Schouten, Bissell

Noes: None

Absent: None

Abstain: None

President Duarte recused himself from the room at 5:28 p.m. and abstained from Item 15.03

15.03. Diamond Valley Lake Community Park Dedication Wall and Pickleball Court Improvements Project

- **On a motion by Director Schouten, seconded by Director Simpson** the Board approved the following:
 - Adopt the Plans and Specifications for the Diamond Valley Lake Community Park Dedication Wall and Pickleball Court Improvements Project;

- Award bid to Adame Landscape, Inc., the lowest responsible bidder, and waive any and all minor irregularities in the bidding documents as submitted by said bidder;
- Authorize the General Manager to execute the Construction Agreement and Purchase Order between Valley-Wide Recreation and Park District and Adame Landscape, Inc. in the amount of \$215,930.51
- Authorize the General Manager to approve appropriate change order(s) necessary for the execution of the work, in accordance with the signature authorization policy

Motion carried by the following roll call vote:

Ayes: Bragg, Simpson, Schouten, Bissell

Noes: None

Absent: None

Abstain: Duarte

President Duarte re-entered the meeting at 5:36 p.m.

16. ITEMS FOR BOARD INFORMATION, DISCUSSION, DIRECTION

16.01. General Manager’s Report

- District Updates – General Manager, Dean Wetter, informed the Board of future updates to the District’s standards and specifications, the Aquatic Center’s savings of costs in pool chemicals from switching delivery systems, and the District being recognized by CSDA
- District Safety Procedures – Mr. Wetter informed the Board that part-time staff is going through an enhanced bloodborne pathogens safety training
- Master Plan – Valley-Wide will soon start the Master Plan process
- President Duarte advised staff and Board of his resignation

16.02. Report from Board of Directors Ad Hoc Committees

17. EXECUTIVE SESSION

The Board entered into executive session at 5:49 p.m. regarding the following:

17.01. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Government Code section 54956.9(d)(1)
H. Suttle v. Valley-Wide Recreation and Park District

17.02. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Government Code section 54956.9(d)(1)
City of Menifee v. All Persons Interested
Riverside County Superior Court Case No. RIC 1722064

17.03. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Initiation of litigation pursuant to Government Code section 54956.9(d)(4): 1 Case

17.04. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code section 54957
General Manager

The Board closed executive session and reopened the meeting at 6:51 p.m. with no reportable action

18. ADJOURNMENT

On a motion by Director Bissell, seconded by Director Simpson the Board adjourned the meeting at 6:51 p.m.

Motion carried by the following roll call vote:

Ayes: Duarte, Bragg, Simpson, Schouten, Bissell

Noes: None

Absent: None

Abstain: None