



# REGULAR MEETING OF THE BOARD OF DIRECTORS OF VALLEY-WIDE RECREATION AND PARK DISTRICT

August 15, 2016

## MINUTES

### 1. CALL TO ORDER

- 1.1. The meeting of the Board of Directors of Valley-Wide Recreation and Park District was called to order at 5:05 p.m. August 15, 2016 at the District Office, 901 W. Esplanade Avenue, San Jacinto California by President Duarte.

### 2. PLEDGE OF ALLEGIANCE

- 2.1. The Pledge of Allegiance was led by President Duarte.

### 3. INVOCATION

- 3.1. The Invocation was led by Mr. Bragg.

### 4. ROLL CALL

PRESENT: Matt Duarte, Frank Gorman, John Bragg, Steve Simpson.

ABSENT: Larry Minor.

**STAFF:** Dean Wetter, Sarah Carlson, Vince Valdez, Connie Jammerino Kirk Summers, James Salvador, Robert Byers, Michael Paul, Gregg Worthington, Joe Schnake.

**OTHERS PRESENT:** About 60 patrons in the audience.

### 5. AGENDA APPROVAL

- 5.1. **On a motion by Mr. Gorman, second by Mr. Simpson** the Board approved the agenda.

**Motion carries by the following roll call vote:**

Ayes: Duarte, Gorman, Bragg, Simpson

Noes: None

Absent: Minor

Abstain: None

## 6. PROCLAMATION

- No Proclamation

## 7. RECOGNITION

- Volunteer of the Year - Robert Byers, Recreation Supervisor Winchester Community Center, presented Gregg Cowdery as Volunteer of the Year.
- Presentation of Banners – Michael Paul, Recreation Supervisor presented the Valley-Wide Softball and Baseball Tournament Team players and banners for 2016.
  - 14&U Boys
  - 12&U Boys
  - 10&U Boys
  - 9&U Boys
  - Coach Pitch Boys
  - 18&U Girls
  - 14&UGirls

The Board took a short recess at 5:22 p.m. and reopened the meeting at 5:26 p.m.

## 8. PUBLIC COMMENTS – NON AGENDA ITEMS

- 8.1. No public comment.

## 9. BOARD COMMENTS

- 9.1. Mr. Simpson stated that he was glad to see all the teams presented here.

## 10. VALLEY-WIDE CLEARING ACCOUNTS CHECK LIST FOR MAY 2016: 83858-84460, JUNE 2016: 84467-85032 and JULY 2016: 85033-85505

- 10.1. **On a motion by Mr. Simpson, second by Mr. Gorman** the Board approved the Clearing Account Checklist for May 2016, June 2016, and July 2016.

**Motion carries by the following roll call vote:**

Ayes: Gorman, Bragg, Simpson

Noes: None

Absent: Minor

Abstain: Duarte

- 10.2.

## 11. FINANCIAL STATEMENTS FOR JUNE AND JULY 2016.

11.1. The Financial Statements were received and filed.

## 12. PRESENTATION

12.1. Joe Schnake, Recreation Supervisor Valle Vista Community Center, gave a brief presentation on activities and upcoming events.

12.2. Gregg Worthington, Park Inspector, gave a presentation on new development.

## 13. CONSENT CALENDAR

*These items are considered routine in nature and will be approved with one motion.*

13.1. Approval of Minutes for the Regular Meeting of June 20, 2016.

- A quorum was not present to approve the June 20, 2016 meeting minutes; the minutes were moved to the next Board of Directors meeting.

13.2. Waiver of reading in full of any and all Ordinances listed on this Agenda and provide that they be read by title only.

**On a motion by Mr. Gorman, second by Mr. Simpson** the Board approved Consent Calendar item 13.2.

**Motion carries by the following roll call vote:**

Ayes: Duarte, Gorman, Bragg, Simpson

Noes: None

Absent: Minor

Abstain: None

The Board took a short recess at 6:06 p.m. and reopened the meeting at 6:09 p.m.

## 14. PUBLIC HEARING

### **Public Hearing – 2016/2017 and 2017/2018 Final Budget**

14.1. Mr. Duarte announced this is the time and place fixed for the Public Hearing relating to the 2016-17 and 2017-18 Fiscal year budget.

Mr. Duarte asked the Clerk if the Notice has been given in regards to this meeting?

The Clerk of the Board announced – Yes, the notice has been given.

At 5:57 p.m. Mr. Duarte announced This Public Hearing is now open for the 2016-17 and 2017-18 Fiscal year budget.

Mr. Duarte stated we will now receive public comment in opposition of the budget. Are there any citizens in opposition to the budget who wish to address the Board at this time. – No public comment.

Mr. Duarte asked is there anyone who wishes to speak in favor of the budget? – No public comment.

At 5:58 p.m. Mr. Duarte announced the Public Hearing is closed.

- 14.2.** Request Board adoption of the 2016/2017 and 2017/2018 final budget.

**On a motion by Mr. Gorman, second by Mr. Simpson** the Board adopted the 2016/2017 and 2017/2018 final budget.

**Motion carries by the following roll call vote:**

Ayes: Duarte, Gorman, Bragg, Simpson

Noes: None

Absent: Minor

Abstain: None

## **15. OLD BUSINESS**

- 15.1. Notice of Completion - Leon Road/Park Recycled Water Retrofit Project**

Mr. Duarte stepped out of the meeting and abstained from this item.

**On a motion by Mr. Simpson, second by Mr. Bragg** the Board approved the following:

- Board of Directors accept the work constructed by Adame Landscape Inc. for the Leon Road/Park Recycled Water Retrofit Project.
- Board of Directors authorized the General Manager to sign the Notice of Completion.
- Board of Directors direct the Clerk to record said Notice of Completion within ten days at the office of the County Recorder of Riverside County.

**Motion carries by the following roll call vote:**

Ayes: Gorman, Bragg, Simpson

Noes: None

Absent: Minor

Abstain: Duarte

**16. NEW BUSINESS**

**16.1. Community Facilities District (CFD) French Valley South Zone 9**

- **On a motion by Mr. Gorman, second by Mr. Simpson** the Board approved Ordinance No. 2016-2 - An ordinance of the Board of Directors of Valley-Wide Recreation and Park District, authorizing the levy of special taxes in a Community Facilities District Valley-Wide Recreation and Park District French Valley Community Facilities District Zone 9 (French Valley South).

**Motion carries by the following roll call vote:**

Ayes: Duarte, Gorman, Bragg, Simpson

Noes: None

Absent: Minor

Abstain: None

**16.2. Community Facilities District (CFD) French Valley Zone 10 (French Valley 160)**

- **On a motion by Mr. Gorman, second by Mr. Simpson** the Board approved Ordinance No. 2016-3 - An ordinance of the Board of Directors of Valley-Wide Recreation and Park District, authorizing the levy of special taxes in a Community Facilities District Valley-Wide Recreation and Park District French Valley Community Facilities District Zone 10 (French Valley 160).

**Motion carries by the following roll call vote:**

Ayes: Duarte, Gorman, Bragg, Simpson

Noes: None

Absent: Minor

Abstain: None

**16.3. Community Facilities District (CFD) French Valley Zone 12 (Washington Street)**

- **Ordinance No. 2016-4** - An ordinance of the Board of Directors of Valley-Wide Recreation and Park District, authorizing the levy of special taxes in a Community Facilities District Valley-Wide Recreation and Park District French Valley Community Facilities District Zone 12 (Washington Street).

**Motion carries by the following roll call vote:**

Ayes: Duarte, Gorman, Bragg, Simpson

Noes: None

Absent: Minor

Abstain: None

**16.4. Community Facilities District (CFD) Winchester Zone 1 (The Woods I)**

- **On a motion by Mr. Simpson, second Mr. Bragg** the Board approved Ordinance No. 2016-5 - An ordinance of the Board of Directors of Valley-Wide Recreation and Park District, authorizing the levy of special taxes in a Community Facilities District Valley-Wide Recreation and Park District Winchester Community Facilities District Zone 1 (The Woods I).

**Motion carries by the following roll call vote:**

Ayes: Duarte, Gorman, Bragg, Simpson

Noes: None

Absent: Minor

Abstain: None

**16.5. Community Facilities District (CFD) Winchester Zone 4 (The Woods II)**

- **On a motion by Mr. Bragg, second by Mr. Simpson** the Board approved Ordinance No. 2016-6 - An ordinance of the Board of Directors of Valley-Wide Recreation and Park District, authorizing the levy of special taxes in a Community Facilities District Valley-Wide Recreation and Park District Winchester Community Facilities District Zone 4 (The Woods II).

**Motion carries by the following roll call vote:**

Ayes: Duarte, Gorman, Bragg, Simpson

Noes: None

Absent: Minor

Abstain: None

16.6. **Community Facilities District (CFD) Winchester Zone 5 (The Woods III)**

- **On a motion by Mr. Bragg, second by Mr. Simpson** the Board approved Ordinance No. 2016-7 - An ordinance of the Board of Directors of Valley-Wide Recreation and Park District, authorizing the levy of special taxes in a Community Facilities District Valley-Wide Recreation and Park District Winchester Community Facilities District Zone 5 (The Woods III).

**Motion carries by the following roll call vote:**

Ayes: Duarte, Gorman, Bragg, Simpson

Noes: None

Absent: Minor

Abstain: None

16.7. **Community Facilities District (CFD) Winchester Zone 6 (The Woods IV)**

- **On a motion by Mr. Bragg, second by Mr. Simpson,** the Board approved Ordinance No. 2016-8 - An ordinance of the Board of Directors of Valley-Wide Recreation and Park District, authorizing the levy of special taxes in a Community Facilities District Valley-Wide Recreation and Park District Winchester Community Facilities District Zone 6 (The Woods IV).

**Motion carries by the following roll call vote:**

Ayes: Duarte, Gorman, Bragg, Simpson

Noes: None

Absent: Minor

Abstain: None

16.8. **Community Facilities District (CFD) Winchester Zone 2 (Conestoga I)**

- **On a motion by Mr. Bragg, second by Mr. Simpson** the Board approved Ordinance No. 2016-9 - An ordinance of the Board of Directors of Valley-Wide Recreation and Park District, authorizing the levy of special taxes in a Community Facilities District Valley-Wide Recreation and Park District Winchester Community Facilities District Zone 2 (The Conestoga I).

**Motion carries by the following roll call vote:**

Ayes: Duarte, Gorman, Bragg, Simpson

Noes: None

Absent: Minor

Abstain: None

**16.9. Community Facilities District (CFD) Winchester Zone 3 (The Conestoga II)**

- **On a motion by Mr. Simpson, second by Mr. Bragg** the Board approved Ordinance No. 2016-10 - An ordinance of the Board of Directors of Valley-Wide Recreation and Park District, authorizing the levy of special taxes in a Community Facilities District Valley-Wide Recreation and Park District Winchester Community Facilities District Zone 3 (Conestoga II).

**Motion carries by the following roll call vote:**

Ayes: Duarte, Gorman, Bragg, Simpson

Noes: None

Absent: Minor

Abstain: None

**16.10. Community Facilities District (CFD) Winchester Zone 7 (Winchester Ranch)**

- **On a motion by Mr. Gorman, second by Mr. Simpson** the Board approved Ordinance No. 2016-11 - An ordinance of the Board of Directors of Valley-Wide Recreation and Park District, authorizing the levy of special taxes in a Community Facilities District Valley-Wide Recreation and Park District Winchester Community Facilities District Zone 7 (Winchester Ranch).

**Motion carries by the following roll call vote:**

Ayes: Duarte, Gorman, Bragg, Simpson

Noes: None

Absent: Minor

Abstain: None

**16.11. Cell Tower Lease Prepayment**

- Request Board approval to enter into a Prepayment Lease Agreement with investor 3 for a 50-year term in the amount of \$1,105,000 and direct staff to use funds in the manner provided in staff report.
- **Resolution No. 999-16** Resolution of the Board of Directors of the Valley-Wide Recreation and Park District, California, Declaring intention for the purpose of accepting cell tower lease prepayment.



Mr. Gorman suggested moving this item to the next Board meeting, so the entire Board could be present to discuss and vote.

**On a motion by Mr. Simpson, second by Mr. Gorman** the Board moved the cell tower lease prepayment to a later date.

**Motion carries by the following roll call vote:**

Ayes: Duarte, Gorman, Bragg, Simpson

Noes: None

Absent: Minor

Abstain: None

**16.12. Replace Playground Woodchips**

**On a motion by Mr. Bragg, second by Mr. Simpson** the Board approved the following:

- Board approved the award of informal bid entitled Replace Playground Woodchips to Plant's Choice Inc.
- Authorized the award of informal Notice Inviting Bids for Replace Playground Woodchips to Plant's Choice Inc. in the amount of \$92,946 as the lowest responsive and responsible bidder meeting the requirements, and waive any minor irregularities in the bid.
- Authorized the General Manager to execute the contract with Plant's Choice, Inc. in the amount of \$92,946.96 and all related documents necessary for completion of the project, and authorize the General Manager to approve necessary change orders up to \$25,000.
- Appropriate \$92,946.96 .00 from the individual park funding sources for Replacing Playground Woodchips.

**Motion carries by the following roll call vote:**

Ayes: Duarte, Gorman, Bragg, Simpson

Noes: None

Absent: Minor

Abstain: None

**16.13. Sponsor's Agreement for 2016/2017 CDBG Program – County of Riverside Supervisor Chuck Washington 3<sup>rd</sup> District**

- **On a motion by Mr. Gorman, second by Mr. Simpson** the Board authorized for General Manager to enter into a Sponsor's

Agreement for 2016/2017 CDBG Program with the County of Riverside - \$5,000.

**Motion carries by the following roll call vote:**

Ayes: Duarte, Gorman, Bragg, Simpson

Noes: None

Absent: Minor

Abstain: None

**17. ITEMS FOR BOARD INFORMATION AND DISCUSSION**

**17.1. General Mangers Report**

- Mr. Wetter gave an update on future turf removal projects.
- Mr. Wetter informed the Board of the process of naming the future park site – Mayberry and Fairview.
- Mr. Wetter announced that Valley-Wide received a stop notice from the City of Menifee to stop work on Newport Rd., Mr. Wetter also stated he has scheduled a meeting with city staff to discuss this issue.
- Mr. Wetter announced the upcoming Oldlympics events will begin September.
- Mr. Wetter informed the Board of possible future District Office Enhancements for security.

**17.2. Report from Board of Directors Ad Hoc Committees - No Ad Hoc Committee reports.**

**18. STAFF REPORTS**

- The Board received the following staff reports:

- 18.1.** Sport Center
- 18.2.** Valle Vista
- 18.3.** Menifee
- 18.4.** Winchester
- 18.5.** Diamond Valley
- 18.6.** French Valley
- 18.7.** Romoland
- 18.8.** Simpson Center
- 18.9.** Aquatic Center

**19. NEWSPAPER ARTICLES**

- 19.1.** The Board received all Valley-Wide Recreation Newspaper publications for the month of June and July.

## 20. EXECUTIVE SESSION

The Board entered into executive session at 7:07 p.m. regarding the following:

- 20.1. Government Code Section 54956.9 – Litigation –
  - a. Pending Litigation Gov. Code Section 54956.9(d)(2): (1 case; 5:16-cv-00088 JGB (KKx) Carol Tounget v. Valley-Wide Recreation and Park District)
- 20.2. Government Code Section 54957 – Personnel – General Manager Performance Review.

The Board closed executive session and reopened the meeting at 7:49 p.m. with nothing to report.

## 21. ADJOURNMENT

**On a motion by Mr. Gorman, second by Mr. Simpson** the Board adjourned the meeting at 7:49 p.m.

**Motion carries by the following roll call vote:**

Ayes: Duarte, Gorman, Bragg, Simpson

Noes: None

Absent: Minor

Abstain: None