

ADDENDUM NO. 1

Request for Proposal **For** **Comprehensive Cost of Service Analysis and Fee Study** **(RFP 2024-2)**

November 21, 2024

This Addendum to Request for Proposal 2024-2 is for the purpose of adding, clarifying, or deleting certain information to the document described above and shall be made part thereof, and subject to all applicable requirements hereunder as if originally shown and/or specified.

1. **PROPOSAL DEADLINE:** The deadline remains the same – **Friday, December 6, 2024, at 4:00PM (PST)**

2. **SUBMITTED QUESTIONS AND ANSWERS:**

Q1. Can the District provide a comprehensive list of current fees and rates charged for all services within the requested scope of services:

- Field and Facility Rentals
- Recreational Programs and Classes
- Golf Course
- Aquatics

A1. **See attached documents included herein.**

Q2. When were the fees for the District last studied comprehensively? Did the District perform the analysis internally with staff or use a consultant?

A2. **The District last adopted amended Field and Facility Rental Fees on July 17, 2023. The respective analysis was internally performed by staff.**

Q3. What is the desired completion date for the project?

A3. **Per Section 5 (Project Timelines) of the RFP, “the requested scope of services shall be completed within eight months of contract execution. If this timeline can not be met, please provide what you believe is a reasonable timeframe of completion.”**

Q4. In order to provide a thorough proposal, would the District consider excluding the resumes and a cover page from the page maximum and increasing the page maximum?

A4. Proposal format guidelines remain unchanged.

Q5. Would the District consider allowing 11-point font as the minimum font size?

A5. Proposal format guidelines remain unchanged.

Q6. What is the District's anticipated budget for this project?

A6. The District does not currently have an anticipated budget for this project.

Q7. Are you anticipating an in-person presentation to the Board of Directors?

A7. Consultant is to submit its base cost proposal anticipating a virtual final presentation to the Board of Directors and shall also include an optional (add-on) not to exceed fee for attendance of an in-person presentation by one consultant representative, if desired by the District later.

Sincerely,

James Salvador, Director of Planning and Public Works
Valley-Wide Recreation and Park District

*User Subsidy Tiers:		Tier 1		Tier 2		Tier 3		Tier 4		Tier 5	
		Community Resident Use - Drop In (100%)		District Provided Programs, Sports, Camps, Events, Community Services Organization (CSO)		Resident, Advanced Instructor Led, Balanced Community/Individual Benefit		Field Rentals, Considerable Individual Group Benefit, Fitness/Competitive Leagues		Tournaments, Private Lessons, & Private Party Use	
Facility Description	Set-Up Cost			In-District	Out-of District	In-District	Out-of District	In-District	Out-of District	In-District	Out-of District
Aquatic Center - Hourly Rates											
Large Gazebo		N/A								\$ 18.18	\$ 22.73
**Pool Private Use	\$ 75.00	\$ -	\$ 282.58	\$ 353.22	\$ 386.19	\$ 482.73	\$ 574.57	\$ 718.22	\$ 941.92	\$ 1,177.40	
Echo Hills Golf Course - Hourly Rates											
Patio	\$ 50.00	\$ -	\$ 50.76	\$ 63.45	\$ 69.37	\$ 86.71	\$ 103.21	\$ 129.01	\$ 169.20	\$ 211.50	
Club House	\$ 20.00	\$ -	\$ 18.41	\$ 23.01	\$ 25.16	\$ 31.45	\$ 37.43	\$ 46.79	\$ 61.36	\$ 76.70	
***Golf Course Private Use	\$ 500.00	\$ -	\$ 121.48	\$ 151.85	\$ 166.02	\$ 207.53	\$ 247.01	\$ 308.77	\$ 404.94	\$ 506.17	
Francis Domenigoni Community Center - Hourly Rates											
***Gymnasium	\$ 150.00	\$ -	\$ 44.86	\$ 56.07	\$ 61.31	\$ 76.63	\$ 91.21	\$ 114.02	\$ 149.53	\$ 186.91	
Community Room	\$ 75.00	\$ -	\$ 9.42	\$ 11.77	\$ 12.87	\$ 16.09	\$ 19.15	\$ 23.94	\$ 31.40	\$ 39.25	
Meeting Room	\$ 20.00	\$ -	\$ 7.07	\$ 8.84	\$ 9.67	\$ 12.08	\$ 14.38	\$ 17.98	\$ 23.58	\$ 29.47	
Marion V. Ashley Community Center - Hourly Rates											
***Gymnasium	\$ 150.00	\$ -	\$ 58.29	\$ 72.87	\$ 79.67	\$ 99.58	\$ 118.53	\$ 148.16	\$ 194.31	\$ 242.89	
Multi-Purpose Room	\$ 100.00	\$ -	\$ 26.18	\$ 32.73	\$ 35.78	\$ 44.73	\$ 53.24	\$ 66.55	\$ 87.28	\$ 109.10	
Multi-Purpose Room 1/2	\$ 50.00	\$ -	\$ 13.09	\$ 16.36	\$ 17.89	\$ 22.37	\$ 26.62	\$ 33.27	\$ 43.64	\$ 54.55	
Board Room	\$ 20.00	\$ -	\$ 9.07	\$ 11.33	\$ 12.39	\$ 15.49	\$ 18.43	\$ 23.04	\$ 30.22	\$ 37.78	
Menifee Community Center - Hourly Rates											
Multi-Purpose Room	\$ 75.00	\$ -	\$ 30.78	\$ 38.48	\$ 42.07	\$ 52.59	\$ 62.60	\$ 78.24	\$ 102.62	\$ 128.27	
Menifee Gym - Hourly Rates											
***Gymnasium	\$ 150.00	\$ -	\$ 51.14	\$ 63.92	\$ 69.88	\$ 87.36	\$ 103.97	\$ 129.97	\$ 170.45	\$ 213.06	
Rancho Bella Vista Community Center - Hourly Rates											
***Gymnasium	\$ 150.00	\$ -	\$ 50.46	\$ 63.08	\$ 68.97	\$ 86.21	\$ 102.61	\$ 128.26	\$ 168.21	\$ 210.26	
Meeting Room	\$ 20.00	\$ -	\$ 10.37	\$ 12.97	\$ 14.18	\$ 17.72	\$ 21.09	\$ 26.37	\$ 34.58	\$ 43.22	
Rancho Bella Vista Community Center II - Hourly Rates											
***Multi-Purpose Room	\$ 75.00	\$ -	\$ 16.59	\$ 20.74	\$ 22.68	\$ 28.35	\$ 33.74	\$ 42.18	\$ 55.31	\$ 69.14	
Sport Center / Michael Paul Gymnasium - Hourly Rates											
***Gymnasium	\$ 400.00	\$ -	\$ 96.62	\$ 120.78	\$ 132.05	\$ 165.06	\$ 196.46	\$ 245.58	\$ 322.07	\$ 402.59	
Game Room	\$ 75.00	\$ -	\$ 18.00	\$ 22.49	\$ 24.59	\$ 30.74	\$ 36.59	\$ 45.74	\$ 59.98	\$ 74.98	
Mobile 1 Large Room	\$ 75.00	\$ -	\$ 18.56	\$ 23.19	\$ 25.36	\$ 31.70	\$ 37.73	\$ 47.16	\$ 61.85	\$ 77.31	
Mobile 1 Small Room	\$ 50.00	\$ -	\$ 9.07	\$ 11.33	\$ 12.39	\$ 15.49	\$ 18.43	\$ 23.04	\$ 30.22	\$ 37.77	

*Additional 25% for Out-of-District rental/use.

**This facility has a 2.5-hour minimum rental requirement for private party use.

***This facility has a 5-hour minimum rental requirement for private party use.

*User Subsidy Tiers:		Tier 1	Tier 2		Tier 3		Tier 4		Tier 5	
		Community Resident Use - Drop In (100%)	District Provided Programs, Sports, Camps, Events, Community Services Organization (CSO)		Resident, Advanced Instructor Led, Balanced Community/Individual Benefit		Field Rentals, Considerable Individual Group Benefit, Fitness/Competitive Leagues		Tournaments, Private Lessons, & Private Party Use	
Facility Description	Set-Up Cost		In-District	Out-of District	In-District	Out-of District	In-District	Out-of District	In-District	Out-of District
Valle Vista Community Center - Hourly Rates										
***Gymnasium	\$ 150.00	\$ -	\$ 51.08	\$ 63.85	\$ 69.81	\$ 87.26	\$ 103.86	\$ 129.83	\$ 170.27	\$ 212.83
Room #2	\$ 20.00	\$ -	\$ 9.98	\$ 12.47	\$ 13.63	\$ 17.04	\$ 20.29	\$ 25.36	\$ 33.25	\$ 41.57
Room #3	\$ 20.00	\$ -	\$ 12.18	\$ 15.23	\$ 16.65	\$ 20.81	\$ 24.77	\$ 30.96	\$ 40.60	\$ 50.75
Board Room	\$ 10.00	\$ -	\$ 9.07	\$ 11.33	\$ 12.39	\$ 15.49	\$ 18.43	\$ 23.04	\$ 30.22	\$ 37.78
Athletic Fields & Courts - Hourly Rates										
Ball Fields	Field Prep	\$ -	\$ 10.20	\$ 12.74	\$ 13.93	\$ 17.42	\$ 20.73	\$ 25.91	\$ 33.98	\$ 42.48
Soccer Fields	Field Prep	\$ -	\$ 6.42	\$ 8.03	\$ 8.77	\$ 10.97	\$ 13.05	\$ 16.32	\$ 21.40	\$ 26.75
Snack Bar	N/A	\$ -	\$ 2.25	\$ 2.81	\$ 2.25	\$ 2.81	\$ 3.08	\$ 3.84	\$ 7.50	\$ 9.38
Athletic Field Lighting - Hourly Rates										
Field Lighting		\$ 20.00	\$ 20.00	\$ 25.00	\$ 20.00	\$ 25.00	\$ 28.00	\$ 35.00	\$ 35.00	\$ 43.75
Field Preparation										
Field Dragging, Lining & Bases (Monday-Friday - Per Field)		\$ 55.00	\$ 55.00	\$ 68.75	\$ 55.00	\$ 68.75	\$ 55.00	\$ 68.75	\$ 55.00	\$ 68.75
Field Dragging, Lining & Bases (Saturday - Per Field)		\$ 110.00	\$ 110.00	\$ 137.50	\$ 110.00	\$ 137.50	\$ 110.00	\$ 137.50	\$ 110.00	\$ 137.50
Field Dragging, Lining & Bases (Sunday - Per Field)		\$ 145.00	\$ 145.00	\$ 181.25	\$ 145.00	\$ 181.25	\$ 145.00	\$ 181.25	\$ 145.00	\$ 181.25
Field Dragging, Lining & Bases (Holidays - Per Field)		\$ 165.00	\$ 165.00	\$ 206.25	\$ 165.00	\$ 206.25	\$ 165.00	\$ 206.25	\$ 165.00	\$ 206.25
Porter Service (Monday-Saturday - Per Day)		\$ 400.00	\$ 400.00	\$ 500.00	\$ 400.00	\$ 500.00	\$ 400.00	\$ 500.00	\$ 400.00	\$ 500.00
Porter Service (Sunday)		\$ 500.00	\$ 500.00	\$ 625.00	\$ 500.00	\$ 625.00	\$ 500.00	\$ 625.00	\$ 500.00	\$ 625.00
Cleaning Deposit (Per Field)		\$ 100.00	\$ 100.00	\$ 125.00	\$ 100.00	\$ 125.00	\$ 100.00	\$ 125.00	\$ 100.00	\$ 125.00

*Additional 25% for Out-of-District rental/use.

**This facility has a 2.5-hour minimum rental requirement for private party use.

***This facility has a 5-hour minimum rental requirement for private party use.



Area / Service Territory / Location	Program / Service	Current Cost per Participant
Hemet/San Jacinto	Youth Basketball	\$60.00
Hemet/San Jacinto	Youth Flag Football	\$60.00
Hemet/San Jacinto	Youth Indoor Soccer	\$55.00
Hemet/San Jacinto	Youth Baseball Ages 5-8	\$55.00
Hemet/San Jacinto	Youth Softball Ages 5-8	\$55.00
Hemet/San Jacinto	Youth Baseball Ages 9-14	\$75.00
Hemet/San Jacinto	Youth Softball Ages 9-14	\$75.00
Hemet/San Jacinto	Youth Winterball	*\$550.00
Hemet/San Jacinto	Adult Slo Pitch Softball (Mens)	*\$575.00
Hemet/San Jacinto	Adult Slo Pitch Softball (CoEd)	*\$525.00
Hemet/San Jacinto	Adult Basketball	*\$525.00
French Valley	Youth Basketball	\$70.00
French Valley	Youth Volleyball	\$65.00
French Valley	Youth Indoor Soccer	\$55.00
French Valley	Adult Volleyball	*\$500.00
Menifee	Youth Basketball	\$65.00
Menifee	Youth Volleyball	\$60.00
Menifee	Youth Summer Basketball Camp	\$40.00
Menifee	Adult Volleyball	\$60.00
Echo Hills Golf Course	Early Bird Rate (before 8:00am)	\$8.00
Echo Hills Golf Course	Adult Daily Rate w/o Cart	\$14.00
Echo Hills Golf Course	Adult Daily Rate w/ Cart	\$19.00
Echo Hills Golf Course	Seniors & Veterans w/ Cart	\$17.00
Echo Hills Golf Course	Twilight (after 11:00am) w/o Cart	\$8.00
Echo Hills Golf Course	Twilight (after 11:00am) w/ Cart	\$13.00
Echo Hills Golf Course	Junior Daily Rate (17 & under)	\$5.00
DV Aquatic Center	Open Swim (Ages 3-55) - Mon. - Fri.	\$5.00
DV Aquatic Center	Open Swim (Seniors/Vets.) Mon. - Fri.	\$4.00
DV Aquatic Center	Open Swim (2 & under) Mon. - Fri.	\$2.00
DV Aquatic Center	Open Swim (Ages 3-55)	\$9.00
DV Aquatic Center	Open Swim (Ages 55+ & Veterans)	\$8.00
DV Aquatic Center	Open Swim (2 & under)	\$2.00
DV Aquatic Center	Lap Swim	\$2.00
DV Aquatic Center	Private Swim Lesson (1/2 hour)	\$30.00
DV Aquatic Center	Group Swim Lesson (Ages 3 & under)	\$45.00
DV Aquatic Center	Group Swim Lesson (Ages 3+)	\$70.00
DV Aquatic Center	Come Swim w/ Me, Open Swim, etc.	\$3.00

*Cost is per Team.