



# REGULAR MEETING OF THE BOARD OF DIRECTORS OF VALLEY-WIDE RECREATION AND PARK DISTRICT

December 18, 2017

## AGENDA

**5:00 P.M.**

**District Office**

**901 W. Esplanade Avenue**

**San Jacinto, CA 92582**

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**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. INVOCATION**

**4. ROLL CALL**

**5. AGENDA APPROVAL**

**6. RECOGNITION, PROCLAMATION**

- Mark P. Hughes, County of Riverside Transportation Department

**7. PUBLIC COMMENTS – NON AGENDA ITEMS**

Anyone who wishes to address the Board regarding items not on the agenda may do so at this time. Presentations are limited to three (3) minutes.

Individuals who wish to address the Board regarding items on the agenda should complete a Request to Speak form stating the item(s) you wish to discuss. Public Comments regarding agenda items will take place prior to Board discussion of each item. Please submit your completed form to the Clerk prior to the beginning of the meeting. Presentations are limited to three (3) minutes.

**8. BOARD COMMENTS**

**8.01.** Board members wishing to comment may do so at this time

**9. VALLEY-WIDE CLEARING ACCOUNTS CHECK LIST FOR OCTOBER 2017:  
92019 – 92425 & NOVEMBER 2017: 92430 – 92984; 2506**

**10. FINANCIAL STATEMENTS FOR NOVEMBER 2017 – Receive and File**

**11. PRESENTATION**

- 11.01. Robert Byers, Recreation Supervisor – Winchester Community Center and Diamond Valley Lake Community Park

**12. CONSENT CALENDAR**

*All matters listed on the Consent Calendar are considered to be routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board or audience request specific items to be removed from the Consent Calendar for separate discussion and action under Consent Items Held Over of the Agenda.*

- 12.01. Approval of Minutes for the Regular Meeting of October 16, 2017
- 12.02. Approval of Minutes for the Regular Meeting of November 20, 2017
- 12.03. Waiver of reading in full of any and all Ordinances listed on this Agenda and provide that they be read by title only

**13. CONSENT ITEMS HELD OVER**

**14. PUBLIC HEARING**

- No Public Hearing

**15. ACTION ITEMS**

**15.01. Annual Organizational Meeting**

- President Duarte shall call for the Board to elect a President, Vice President, and Secretary from among its members, and will appoint the General Manager as the Board's Treasurer

**President**

- Call for nominations
- Close nominations
- Vote

**Vice President**

- Call for nominations
- Close nominations
- Vote

**Secretary**

- Call for nominations
- Close Nominations
- Vote

**Appoint the General Manager as the Board's Treasurer**

- Vote

**15.02. Board Meeting Schedule 2018**

- Request Board approval of the Board of Directors meeting scheduled for 2018

**15.03. Annexation of Property into the District's Jurisdiction**

- Resolution No. 1040-17 – Resolution of Application by the Valley-Wide Recreation and Park District requesting the Local Agency Formation Commission to take proceedings for the annexations of certain territory into the District

**15.04. Community Facilities District (CFD) Winchester Zone 8 (La Ventana)**

- **Ordinance 2017-6** – An Ordinance of the Board of Directors of Valley-Wide Recreation and Park District, authorizing the levy of special taxes in a Community Facilities District Valley-Wide Recreation and Park District Winchester Community Facilities District Zone 8 (La Ventana)

**15.05. Diamond Valley Lake Community Park Dedicatory Wall**

- Staff request that the Board of Directors:
  - Discuss and provide direction on completion of the design and bid phase of the project.
  - Discuss and provide direction to staff on the dedicatory name

**15.06. Bill Gray Park Fitness Equipment Project Contractor Award**

- Staff request that the Board of Directors:
  - Award project bid to Adame Landscape, Inc., the lowest responsible bidder, and waive any and all minor irregularities
  - Authorize the General Manager to execute the Construction Agreement and Purchase Order between Valley-Wide Recreation and Park District and Adame Landscape, Inc. in the amount of \$33,340.00
  - Authorize the General Manager to approve and appropriate change orders(s) necessary for the execution of the work, in accordance with the signature policy

## 16. ITEMS FOR BOARD INFORMATION, DISCUSSION, DIRECTION

- 16.01. General Manager's Report
  - Strategic Planning Update
  - Future Park at Fairview and Mayberry
  - Program/Project Updates
- 16.02. Report from Board of Directors Ad Hoc Committees
- 16.03. Recreation Reports
  - Sport Center
  - Valle Vista
  - Menifee
  - Winchester
  - Diamond Valley
  - French Valley
  - Romoland
  - Simpson Center

## 17. EXECUTIVE SESSION

- 17.01. Government Code Section 54956.9 – Litigation –
  - a. Pending Litigation Gov. Code Section 54956.9(d)(2): (1 case; 5:16-cv-00088 JGB (KKx) Carol Tounget v. Valley-Wide Recreation and Park District)
  - b. Conference with Legal Counsel – Anticipated Litigation Initiation of Litigation pursuant to Government Code Section 54956.9 (d)(2): 1 case
- 17.02. Government Code Section 54957 – Personnel – General Manager Performance Review

## 18. ADJOURNMENT

*PLEASE NOTE:* District agendas are posted at least 72 hours in advance of regular meetings on the window at the District Office, 901 W. Esplanade Avenue, San Jacinto, California.

The next regularly scheduled Board of Directors meeting is scheduled for Tuesday, January 16, 2018 at 5:00 p.m. at the Valley-Wide District Office located at 901 W. Esplanade, San Jacinto CA. 92582.

\*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact, Clerk of the Board at (951) 654-1505. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to this meeting.

***I, James Salvador, Clerk of the Board of Valley-Wide Recreation and Park District, do hereby certify that I caused to be posted the foregoing agenda this 15th day of December 2017 as required by law.***